

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
Committee of the Whole
February 12, 2019

President Weppler called to order the Committee of the Whole Meeting at 7:00 p.m. in the Village Hall, 118 West Cook. Those present were: President Terry Weppler, Trustees Donna Johnson, Richard Moras, Jay Justice, Scott Adams, Peter Garrity, and Patrick Carey. All Village Departments were represented.

APPROVE MINUTES OF DECEMBER 11, 2018

Trustee Garrity moved to approve the minutes of the December 11, 2018 Committee of the Whole. Trustee Johnson seconded, and motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Carey, Justice, Adams and Garrity

NAYS: None

ABSENT: None

STORMWATER MANAGEMENT PLAN UPDATE

Village Administrator Amidei reported that staff has developed a dedicated webpage for the public to view to obtain information regarding the stormwater projects that are recommended within the draft plan.

Village Engineer Jeff Cooper noted that in an effort to keep the study moving along while the draft plan is being finalized the webpage was created to share information with the public and to direct the public to when questions arise.

The webpage was displayed during the meeting. The webpage is set up so that there is one landing page which identifies all of the recommended flood reduction projects. There are links to each project to obtain further information such as project descriptions, anticipated cost and maps of the project impact. The website also acknowledges that funding mechanisms are being discussed and that a stormwater utility fee is being contemplated.

Engineer Cooper noted that it is anticipated that the draft stormwater master plan should be finalized in the next 3-4 weeks. He summarized the structure of the draft report for the Board.

Administrator Amidei noted that once the plan is in final draft form it will be presented to the Board and then a resolution to adopt the plan would be placed on a subsequent meeting agenda. She also noted that two flood reduction projects are included in the draft FY 19/20 budget which are the Charles Brown Reservoir project and the Rockland Road

Sewer Project. Engineer Cooper noted that these projects will have a large impact on the system.

Administrator Amidei stated that staff has been reviewing the concept of developing a stormwater utility fee and the different ways in which one can be calculated. She also noted that staff has been working with a mapping consultant to obtain a quote for impervious surface area calculations for each parcel in the Village. The concept of utilizing zoning has been shifted to impervious surface area, as zoning in the Village would present a challenge with placing properties in the proper fee categories.

Administrator Amidei stated that staff contacted MGP, the GIS Consortium consultant to review options for obtaining impervious surface calculations. At this time Administrator Amidei asked Deputy Village Administrator Engelmann to explain the proposal.

Deputy Administrator Engelmann stated that aerial photography is available through Lake County which can be further processed to obtain impervious surface calculations for each property. Once those calculations are completed they need to be attached to each address in the community. The cost to complete the work is \$90,000, with \$85,000 to Ayres and \$5,000 to MGP. Approximately \$6,000 will be saved due to the fact that the flyover to capture the data has already been completed. There is also a savings in time as the next flyover would not be able to occur for 12-18 months, weather permitting.

Discussion ensued. The Board requested additional information on available data from other communities that have implemented stormwater utility fees and how they obtained their impervious surface calculations. In addition, it was requested that staff provide information on the difference between using basic available aerial data and what would be obtained from the advanced data. As the discussion continued staff noted that there would be value in having the advanced data beyond the impervious surface calculations as it will assist the Village with developing the overall GIS system. Additional information was requested regarding the benefits for the overall system. It was determined that staff would return with the requested follow-up information.

IMPACT FEES COMPARABLES/REVIEW

Community Development Director Spoden presented the item. Staff completed a review of impact fees collected by area communities for comparison to the Village's existing fee structure. There are two main components to the impact fee structure. The first entails establishing a fair market value of an acre and the second if the fee is associated with that value.

In reviewing the survey results it was found that the fees currently collected from the school are slightly below average and the fees collected for parks are slightly above average.

Staff recommended that since the impact fees are dependent upon the value of an acre that the Board direct staff to hire an appraiser to determine the current value. It was also noted that staff plans to continue to study impact fees to determine if there is an improved model on which to base the fees. The Board concurred with staff's recommendation.

OTHER ITEMS

Administrator Amidei stated that at a recent Libertyville Foundation meeting the concept was discussed to seek donations for fireworks through water bills. Discussion ensued and the Board directed staff to move forward with seeking donations on the water bill.

ADJOURNMENT

Trustee Johnson moved to adjourn at 7:52 p.m. Trustee Adams seconded, and the motion carried on a unanimous voice vote.

Respectfully submitted,



Ashley Engelmann
Deputy Village Administrator