

**MINUTES OF THE ECONOMIC DEVELOPMENT COMMISSION**  
**October 17, 2018**

The meeting of the Libertyville Economic Development Commission was called to order at 7:33 a.m. at Village Hall, 118 W. Cook Ave Libertyville, IL.

Members Present: Chairman John Cortesi, Commissioners William Abington, Brian Grano, Thomas Kreuser, Dan Marks, Steve Martin and Edward Werdell

Members Absent: None

Staff Present: John Spoden, Director of Community Development

Others Present: Pam Hume, MainStreet

*Minutes:* The Commission approved the minutes of the July 18, 2018 meeting (Marks/Kreuser)

**NEW BUSINESS:**

**Review of meeting with BCI Acrylic:**

Chairman Cortesi reviewed the July meeting at BCI Acrylic. Commission members stated their appreciation for BCI Acrylic hosting the meeting and how the visit increased their knowledge in the area. Commission members expressed interest in continuing the series of meetings with local businesses and requested that staff set up a next visit if possible in January 2019.

**Tollway Oasis Signage Discussion & recommendation:**

Members of the Commission reviewed the daily traffic counts of over 140,000 vehicles on the Tri-State Tollway and the excellent exposure that a sign at the Oasis would bring to the Village. The consensus of the Commission was to support the Staff recommendation to pursue placement of a sign at the Oasis. Production and installation cost is approximately \$2350. Rental is \$3700/month if a three (3) month contract is signed and \$3000/month if a twelve (12) month contract is signed.

A motion was made by Abington, seconded by Kreuser, to recommend that the Village Board of Trustees approve the proposal. It was noted that the earliest the space could be available is March 2019.

**Communications and Discussion:**

*Mayor's Business Breakfast:* Staff reviewed that the Mayor's Business Breakfast is scheduled for Thursday, November 8, 2019 at 7:30 AM at the Civic Center. Commission members are encouraged to attend.

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*Economic Development Strategy:* Staff reviewed that the Village Board of Trustees formally adopted the Economic Development Strategy. The document will be incorporated into the update to the Comprehensive Plan and updated annually by the Economic Development Commission.

*Comprehensive Plan Update:* Staff reviewed that plans are underway for representatives of the Comprehensive Plan Review Committee to visit each Village Board and Commission in January and February 2019. The State of the Village Report will be reviewed by the Committee at their next meeting and the consultant, The Lakota Group, will continue to solicit public input on the plan.

*Train Station Renovation Status:* The Commission reviewed with Staff the progress of the downtown station project and its relationship to the proposed Trimm project. The construction is now a near complete rebuild rather than a renovation. Staff noted that when the roof was removed it was discovered that the brick walls were not structurally sound and had to be removed. The architect, builder, Metra, and Staff are working together to keep the project moving forward in a cost-effective manner. Staff will continue to update the Commission on the progress at the Station.

*Main Street:* Pam Hume reported that Chef Fest is scheduled for November 3, 2019 at the Dunn Museum.

With no further business the meeting was adjourned at 8:36 a.m.

Respectfully submitted,

John P. Spoden, AICP  
Director of Community Development