

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
December 11, 2018

President Wepler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook Avenue, Libertyville, IL. Those present were: President Terry Wepler, Trustees Donna Johnson, Richard Moras, Jay Justice, Scott Adams, Peter Garrity, and Patrick Carey.

Proclamation: Libertyville High School Boys Soccer Team

President Wepler recognized the Libertyville High School Boys soccer team for their undefeated season and second place finish in the State.

Employee Recognition: Andrea Digiancinto

President Wepler recognized Police Officer Andrea Digiancinto on her twenty-year anniversary of employment with the Village of Libertyville.

Village Commission Recognition:

President Wepler recognized Glenn Schmitt for his eight years of service with the Bicycle Advisory Commission.

ITEMS NOT ON THE AGENDA

President Wepler asked if anyone had anything to bring before the Village Board that was not already listed on the agenda. There were no items.

OMNIBUS VOTE AGENDA

President Wepler introduced the Omnibus Vote Agenda and asked if there were any items to be removed for separate discussion. No items were removed.

Omnibus Vote Agenda

- A. Minutes of the November 27, 2018 Village Board Meeting
- B. Bills for Approval
- C. **RESOLUTION NO. 18-R-231:** A Resolution to Approve the 2019 Village Board of Trustees Regular Meeting Schedule
- D. **ORDINANCE NO. 18-O-72:** An Ordinance Amending Chapter 23 of the Municipal Code Regarding Parking Restrictions on Milwaukee Avenue and Lake Street
- E. **ORDINANCE NO. 18-O-73:** An Ordinance Repealing Ordinance 16-O-46 and Providing for Vacation of a Portion of an Unimproved Alley Adjacent to 433 E. Sunnyside Avenue
- F. **RESOLUTION NO. 18-R-232:** A Resolution to Approve a Lease with Ricoh Company, Ltd. for Three Copy Machines
- G. **ORDINANCE NO. 18-O-74:** An Ordinance Amending the Libertyville Municipal Code Related to Raffles

H. RESOLUTION NO. 18-R-233: A Resolution to Grant a Raffle License Fee Waiver to the Libertyville Civic Center

Trustee Johnson moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code. Trustee Moras seconded. President Weppler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

REPORT OF THE PLAN COMMISSION (PC 18-13), Amendment to the Special Use Permit for a Planned Development – 801 E. Park Avenue

President Weppler stated that Chimney King, LLC was requesting approval of an amendment to a Special Use Permit for a Planned Development at 801 E. Park Avenue. The site was granted a Special Use Permit for a Planned Development in 2001 to allow a furniture store and restaurant at the site. An amendment is necessary to allow Chimney King, LLC to locate at the site as the use is not permitted in the underlying C-3, General Commercial District.

The Plan Commission reviewed this request at their November 26, 2018 meeting. Commissioners concurred with the request. A motion to recommend Village Board of Trustees approval passed with a vote of 7 - 0, subject to the condition that all occupancy requirements for all tenants be brought into compliance as the space is open and one occupancy affects another in terms of Building Code compliance. President Weppler asked for questions and comments.

Director of Community Development John Spoden stated there were some simple items to be addressed and no final plans had been established.

Trustee Adams moved to approve the amendment to the Special Use Permit, and Trustee Carey seconded. President Weppler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

ORDINANCE NO. 18-O-75: An Ordinance Approving an Amendment to a Special Use Permit for a Planned Development (18-13) – 801 E. Park Avenue – Chimney King, LLC, Applicant

President Weppler introduced an ordinance approving an Amendment to the Special Use Permit for a Planned Development at 801 E. Park Avenue. In order to expedite the review process, it was requested that if the Village Board approved this request, the

ordinance could be adopted at their December 11, 2018 meeting. Staff recommended the Village Board approve the ordinance.

Trustee Johnson moved to approve the ordinance approving an amendment to a Special Use Permit, and Trustee Garrity seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

RESOLUTION NO. 18-R-234: A Resolution for Change Order No. 3 for the Downtown Metra Station Renovation Project

President Wepler reported that on July 24, 2018, the Village Board awarded a contract for the Downtown Metra Station Renovation project to the lowest responsive bidder, Efraim Carlson & Son in the base bid amount of \$1,286,800 with the passage of Resolution 18-R-155. Funding for the project has been provided in the Commuter Parking Fund.

An initial Change Order was approved by Resolution 18-R-215 that resulted in a net increase in the contract amount of \$2,486.30. A second Change Order was approved by Resolution 18-R-228 that resulted in a net decrease in the contract amount of \$4,503.70. The current adjusted contract amount is \$1,282,296.30. A third Change Order was proposed for the following work items:

- An additional \$4,480.30 to relocate the existing electrical service due to the removal of the exterior structure walls; and
- An additional \$1,617.00 for winter service for the remaining concrete curbs and structure slab.

Staff and the project architect/construction manager RM Swanson Architects reviewed the supporting documentation and recommended a third change order to the contract that resulted in an increase in the amount of \$6,097.30. The adjusted contract price will be \$1,288,393.60. Sufficient funds are available in the Commuter Parking Fund for the proposed additional work.

Staff recommended the adoption of the resolution for approval of Change Order No. 3 to the contract with Efraim Carlson & Son for the Downtown Metra Station Renovation project. President Wepler asked for questions or comments and there was none.

Trustee Johnson moved to approve the resolution approving Change Order No. 3, and Trustee Justice seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

PETITIONS AND COMMUNICATIONS

President Wepler announced the following:

- The Historic Preservation Commission will not meet on Monday, December 17, 2018
- The Appearance Review Commission will meet at 7:00 p.m. on Monday, December 17, 2018
- The Parking Commission will not meet on Tuesday, December 18, 2018
- The Economic Development Commission will meet on Wednesday, December 19, 2018
- The Village Hall and all non-emergency offices will be closed at noon on Monday, December 24, 2018 and all day on Tuesday, December 25, 2018 for the Christmas Holiday. Village Hall and all non-emergency offices will also be closed on Tuesday, January 1, 2019 for New Year's
- The Parks and Recreation Committee will meet at 6:00 p.m. on Tuesday, January 8, 2019
- The Water and Sewer Committee will meet at 7:00 p.m. on Tuesday, January 8, 2019
- The Village Board will meet at 8:00 p.m. on Tuesday, January 8, 2019

Trustee Moras stated he was happy and proud of the Village Staff regarding achieving fiscal targets. He thanked them for their diligence and hard work. Holiday wishes were extended by all Board Members.

EXECUTIVE SESSION - *cancelled*

ADJOURNMENT

With no further business to come before Village Board, Trustee Johnson moved to adjourn at 8:20 p.m., and Trustee Moras seconded. The motion carried on a unanimous voice vote.

Respectfully submitted,

by Kelly A. Kowal, Deputy Clerk

Sally A. Kowal
Village Clerk