

VILLAGE OF LIBERTYVILLE
INVITATION FOR BIDDER'S PROPOSALS

**2017 SCHERTZ BUILDING EXTERIOR REPAIRS
200 E. COOK AVENUE**

OWNER:

Village of Libertyville
118 West Cook Avenue
Libertyville, Illinois 60048-2090

1. **Invitation to Bid:** Owner invites sealed Bidder's Proposals for the **2017 SCHERTZ BUILDING EXTERIOR REPAIRS** Project at 200 E. Cook Avenue, Libertyville, IL
2. **The Bid Package:** The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein: (1) Request for proposals; (2) Contract/Proposal & Acceptance Form; (3) Attachment A- Description of Work & Work Site; (4) Attachment B- General Special Provisions & Specifications; (5) Attachment C- Special Project Requirements; (6) Attachment D- Drawings & Specifications Documents; (6) Addenda, if issued.
3. **Inspection, Examination, and Mandatory Pre-Bid Meeting:** The Contract/Proposal documents may be examined at the Village of Libertyville's Community Development Department, as noted above. A copy of the Contract/Proposal documents may be purchased at the Village of Libertyville's Community Development Department for **{ \$20.00 }** per set, which fee is non-refundable. In making copies of the Contract/Proposal form available to prospective Bidders, Owner does so only for the purpose of obtaining Bidders Proposals and such provision does not confer a license or grant for any other purpose. **There will be a mandatory pre-bid meeting for this project on Monday, September 11, 2017 at 11:00 a.m. at the Schertz Building, 200 E. Cook Avenue. Any potential bidder for this project must be at the pre-bid meeting and any bid received by the Village of Libertyville by a bidder who failed to attend the pre-bid meeting will be returned unopened to the bidder.**

Any questions relating to the bid drawings and specifications, please call **Building Commissioner, David Fischer at 847-918-2015.**

4. **Bid Opening:** Owner will receive sealed Bidder's Proposals for the Work until 11:00 o'clock, a.m., local time, **Tuesday, September 26, 2017** at Owner's office located at **200 E. Cook Avenue**, at which time, or as soon thereafter as possible, all Bidder's Proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.
5. **Bid Security, Bonds and Insurance:** Each Bidder's Proposal shall be accompanied by a security deposit of at least five percent (5%) of the Bidder's Price Proposal in the forms more specifically identified in the Bid Package. Upon award of the Contract, the successful Bidder will be required to furnish a Performance Bond as more specifically identified in the Bid Package, and certificates and policies of insurance as required by Section 4 of the Contract.

DATED this **4th** day of **September 2017**

VILLAGE OF LIBERTYVILLE

By: John P. Spoden, Director of Community Development