



Libertyville Sports & Fitness Complex

Party Rental Request Form

Today's Date: _____ Rental Number: _____

Applicant's Name: _____ Number of Children Invited: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

Birthday Child's Name: _____ Birthdate: _____ New Age: _____

**All Parties run 1 hour and 30 minutes in length and start on the hour. Bring your own cake.
Please check your party theme and give your date and time choices. Check the party package and indicate choices below.**

Olympic Fun
 Games Galore
 Inflatable Funtastic
 Climbing Adventure
 What Sports: _____ (additional charge starting at \$120) (additional \$25) times may vary

Date 1st choice: _____ Time: _____ Date 2nd choice: _____ Time _____

<p><u>Basic Party: (\$185)</u></p> <p>12 children 12 vanilla ice cream cups 3 two liters of soda & cups</p>	<p><u>Deluxe Party: (\$235)</u></p> <p>12 children 12 vanilla ice cream cups 3 two liters of soda 3 pizzas or Hot Dogs & Chips Includes paper products</p>	<p><u>Party Particulars:</u></p> <ul style="list-style-type: none"> Payment due at the time of booking If you are unsure of the number of guests, guess high as changes can not be made. Final headcount due the Wed before the party Maximum of 15 children for ages 4 and under Paper products not included if bringing your own food.
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<p>Pizza Choice: # of each needed-16" from Pizza Italia</p> <p> <input type="checkbox"/> Cheese <input type="checkbox"/> Pepperoni <input type="checkbox"/> Sausage </p> <p>Hot Dogs & Chips _____</p>	<p>Soda choices: # of two liter bottles needed</p> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Pepsi</td> <td><input type="checkbox"/> Diet Pepsi</td> </tr> <tr> <td><input type="checkbox"/> Mug Rootbeer</td> <td><input type="checkbox"/> Sierra Mist</td> </tr> <tr> <td><input type="checkbox"/> Lemonade</td> <td><input type="checkbox"/> Orange</td> </tr> <tr> <td><input type="checkbox"/> Apple Juice</td> <td></td> </tr> </table>	<input type="checkbox"/> Pepsi	<input type="checkbox"/> Diet Pepsi	<input type="checkbox"/> Mug Rootbeer	<input type="checkbox"/> Sierra Mist	<input type="checkbox"/> Lemonade	<input type="checkbox"/> Orange	<input type="checkbox"/> Apple Juice	
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I acknowledge that I have read the policies on the back of this form. I understand and accept the conditions stated.

Signature: _____ Date: _____

FOR OFFICE USE ONLY:	RENTAL DATE _____	TOTAL RENTAL FEE _____
Additional Fees: _____	Fee for Party: _____	
Athletic Surface: _____	Time on floor: _____	
Party Room #: _____	Time in party room: _____	



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Birthday Party Policies

1. **FULL** payment is required at the time of booking.
2. Cash, Check, Discover, Visa and MasterCard are all accepted.
3. **Coupons must be presented at the time of booking or payment to be redeemed.**
4. Parties are booked on Tuesdays and Thursdays.
5. Party package guest capacity is strictly adhered to. Any extra children will be an additional \$7 per child.
6. All cancellations must be made 14 days prior to the event date to receive rental fees paid minus a \$50 cancellation fee.
7. Guests should arrive no more than 10 minutes to the start of the party
8. All children should be picked up promptly at the end of the party.
9. The Village of Libertyville is not responsible for lost, stolen or damaged personal items.
10. Rental groups shall be financially accountable for any unforeseen expenses incurred by the Village of Libertyville resulting from misuse or negligence on the part of the rental group and/or guest.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in this program you will be waiving and releasing all claims arising out of this program. In consideration of the Village sponsoring and providing the above program and accepting me as a participant in the above program, I agree as follows:

Acknowledgement/Assumption of Risk of Injury

I have fully informed myself of all the details of the LPRD program(s) and have received satisfactory answers to all questions I have concerning the programs and the risks inherent in the programs. I recognize and acknowledge that they may involve risks of bodily injury and death. I agree to and assume the full risk of any injuries, including death, and of all costs, damages, and losses that I may sustain as a result of participating in any and all activities connected with or associated with such program.

Waiver and Release of Claims for Injury

I hereby agree to, and do waive, release and relinquish all claims of every kind, known and unknown, present and future, that I may have against the Village of Libertyville, the Libertyville Parks and Recreation Department, and their officers, agents, servants and employees, arising out of, connected with, or in any way related to, the program or my participation therein.

Indemnity and Defense

I hereby further agree to indemnify and hold harmless and defend the Village of Libertyville, the Libertyville Parks and Recreation Department and their officers, agents, servants and employees from any and all claims of every kind, known and unknown, present and future, that I may have arising out of, connected with, or in any way related to the program or my participation therein.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If rental is via fax, your facsimile signature shall substitute for and have the same legal effect as an original form signature.

Signature _____ Date _____