

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
September 13, 2011

President Weppler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook. Those present were: President Terry Weppler, Trustees Drew Cullum, Richard Moras, Todd Gaines, Jay Justice, and James Moran. Trustee Donna Johnson was absent.

OATH OF OFFICE

President Weppler issued the oath of office to Fire Lieutenant William Bending. All present offered congratulations.

ITEMS NOT ON THE AGENDA

President Weppler asked if anyone had anything to bring before the Board that was not already listed on the agenda.

Tom Gajewicz, 1716 Park Crest Court, addressed the Board regarding speeding traffic in the area of Virginia and Forever Avenues and the need for a stop sign. The Mayor asked Police Chief Herdegen to set the speed trailer in the area and increase traffic monitoring. The Chief will also seek a report to see if warrants are met for a stop sign.

OMNIBUS VOTE AGENDA

President Weppler introduced the Omnibus Vote Agenda and asked if any member wanted an item removed for separate discussion. Trustee Moras asked that item 3P-ARC Report be removed for separate discussion.

OMNIBUS VOTE AGENDA

- A. Minutes of the August 23, 2011 Meeting
 - B. Minutes of the August 23, 2011 Executive Session
 - C. Bills for Approval
 - D. RESOLUTION 11-R-18: MFT Allocation**
 - E. RESOLUTION 11-R-19: LHS Homecoming Parade**
 - F. Request to Use Village Property — Cook Library
 - G. Request to Use Village Property — Adler School
 - H. Request to Use Village Property — Arthritis Foundation
 - I. Request to Use Village Property — Rockland Family Association
 - J. Request to Use Village Property — 12 Oaks Foundation
 - K. Temporary Entryway Signs — Junior Women's Club
-
- L. Request to Install Downtown Banners
 - M. Request to Use Village Property — Knights of Columbus
 - N. Request to Purchase Salt — School District 70
 - O. RESOLUTION 11-R-20: Bull Creek/Bull's Brook Watershed**
 - P. ARC Report
 - Q. Request to Use Village Property — Sunrise Rotary Park

Trustee Cullum moved to adopt the items A-0 and item Q listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville

Municipal Code. Trustee Justice seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

ITEM 3P

Trustee Moran stated that his concern was with Item 3P-13. He stated that he did not approve of the plan previously and could not support it. He then moved to approve Item 3P with the exception of 3P-13, and Trustee Justice seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

ITEM 3P-13

Trustee Moran stated that he wanted to keep a consistent voting record, and he had not previously approved of the plans for the house at 207 Cater Lane. Trustee Cullum stated that he too had voiced concerns with the first front left elevations design, but he added that he found the new design changes positive. Trustee Justice concurred. Trustee Cullum moved to approve Item 3P-13, and Trustee Gaines seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Gaines, Justice, and Moran

NAYS: Trustee Moras

615-619 E. PARK AVENUE

A. ZBA Report

President Wepler introduced a ZBA report for a requested variation to allow an addition to an existing sign. The petitioner proposed installation of an additional 15 square foot sign to advertise the J. Hershey Architecture firm. Members of the ZBA noted that the lot contains three structures housing at least five tenants and concurred with the request for the variations. The petitioner had incorporated the changes proposed by the ARC into the sign design. The ZBA recommended approval of the following variations:

1) Variation to increase the maximum gross surface area of a multi-tenant sign from 4.7 square feet to approximately 30 square feet in order to install a multi-tenant sign on property in a C-3, General Commercial District;

2) Variation to increase the panel area of a multi-tenant sign containing tenant panels from fifty percent (50%) to one-hundred percent (100%) the total sign area in order to

install a multi-tenant sign on property in a C-3, General Commercial District;

3) Variation to reduce the minimum required front yard setback for a freestanding multi-tenant sign from five feet to approximately two feet in order to install a multi-tenant sign on property in a C-3, General Commercial District; and

4) Variation to reduce the minimum required side yard setback from a freestanding multi-tenant sign from five feet to approximately three and one-half feet in order to install a multi-tenant sign on property in a C-3, General Commercial District. The Mayor then asked for comment and questions.

Trustee Moras moved to approve the variation to increase the maximum gross surface area of a multi-tenant sign, and Trustee Cullum seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

Trustee Gaines moved to approve the variation to increase the panel area of a multi-tenant sign, and Trustee Justice seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

Trustee Cullum moved to approve a variation to reduce the minimum required front yard setback for a freestanding multi-tenant sign, and Trustee Gaines seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

Trustee Justice moved to approve a variation to reduce the minimum required side yard setback for a freestanding multi-tenant sign, and Trustee Moras seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

B. ORDINANCE 11-0-55: Sign Variation

President Wepler introduced the ordinance granting the sign variation at 615-619 E. Park Avenue. Trustee Moras moved to approve the ordinance, and Trustee Gaines seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

REAR YARD SETBACK VARIATION — 122 Blueberry

A. ZBA Report

President Wepler introduced a ZBA report for a request from the owners of 122 Blueberry Road for a rear yard setback variation to allow enclosure of an existing screened porch. Members of the ZBA noted that the existing porch received a variation in 1998, and the enclosure would not increase the setback. The ZBA recommended approval. The Mayor asked for questions.

Trustee Moran moved to approve the variation, and Trustee Cullum seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

B. ORDINANCE 11-0-56: Setback Variation

President Wepler presented the ordinance Approving the variation. Trustee Justice moved to approve the ordinance, and Trustee Cullum seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran
NAYS: None

RESOLUTION 11-R-21: West Parking Lot Project Change Order

President Weppler recused himself from the item due to his ownership of property in the TIF District. Trustee Cullum stepped in as President Pro Tem. He explained that Aldridge Electric has been continuing their work on relocation of overhead utilities in the west parking lot. They encountered soil that through lab tests was shown to contain gasoline from an unknown source, and therefore had to be disposed of in an environmentally correct manner.

The contractor had additional work and fees for disposal that were not part of the contract and requested compensation for the additional items. The change order also included two additional hand-hole structures that were added to accommodate existing underground conduit that varied from the plans. Also included was time spent working around two unforeseen concrete structures and repair of a broken water service line.

Staff recommended approval of the resolution presented and the change order for the Aldridge Electric contract in the amount of \$14,413.47. Sufficient funds are budgeted in the TIF fund to cover the change order. President Pro Tem Cullum asked for comment and questions.

Trustee Justice moved to approve the change order, and Trustee Gaines seconded. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran
NAYS: None

AWARD BID FOR SIDEWALK REPLACEMENT

President Weppler announced that five bids were received and opened on August 23, 2011 for the Sidewalk Replacement Program and ranged from \$45,371.50 to \$56,242.50. The Capital Improvement Fund budgeted amount for the program is \$40,000; of this amount \$5,000.00 has been spent on saw cutting for hazard removal. The final cost of the project will be based on actual work quantities, not to exceed the remaining budgeted amount. Administrative Staff recommended that Greg Greenhill Construction be awarded the contract based on providing the lowest, responsive bid. The total cost will not exceed \$35,000. The Mayor then asked for questions. Responding to a question from Trustee Cullum, Public Works Director John Heinz stated that this company had

completed prior satisfactory work for the Village.

Trustee Cullum moved to award the contract to Greg Greenhill Construction, and Trustee Gaines seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran
NAYS: None

BID WAIVER — Cardiac Monitor

President Wepler explained that the Village had previously approved the purchase on a new Med Tech Ambulance and equipment for a total price of \$196,566. Included in the overall price was a new Cardiac Monitor for \$25,000. The Fire Department operates with all E-Series Zoll Cardiac Monitors and Defibrillators, favoring their ease of use, durability, service, and familiarity. Staff requested waiving formal bidding and approval of the purchase of a new E-Series Cardiac Monitor.

At the time of the ambulance purchase, the monitor was estimated to be approximately \$25,000, and a final quote was received for \$23,481.30. Since December, new technology has become available for the cardiac monitor, which allows paramedics to measure carbon dioxide in patients who are intubated. The technology greatly assists the paramedics in assuring proper intubation and oxygenation of the non-breathing patient. To add this technology, the monitor price increases \$3,820.00 for a total price of \$27,301.30. Funds from the Fire Department Mobile Intensive Care Unit fund will be used to cover the additional cost. Staff recommended waiving formal bids and approving the purchase of an E-Series Zoll Cardiac Monitor with capnography. The Mayor asked for questions and comments.

Trustee Moras moved to waive formal bidding and authorize the purchase of the cardiac monitor. Trustee Gaines seconded. The Mayor asked for Board and public comment.

The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

BID WAIVER — Thermal Imaging Cameras

President Wepler explained that the Fire Department applied for and received a 2010 Assistance to Firefighters Grant from the Federal Emergency Management Agency (FEMA) to purchase three thermal imaging cameras. The grant awarded to the Libertyville Fire Department is \$27,000 with a \$24,300 (90%) Federal share and a \$2,700 (10%) Village share. New cameras are being purchased to replace two existing cameras that no longer work, and the two additional cameras will remain in service and moved to reserve apparatus. The Fire Department currently has Ballard cameras, which they find competitive, durable and easy to use, and carry. Firefighters evaluated four different manufacturer's cameras and they selected Ballard as the best camera to meet their needs. Staff recommended waiving formal bidding and approval to purchase two new and one demo Ballard Thermal Imaging Cameras from Environmental Safety Group. The Mayor asked for questions and comments. Responding to a question from Trustee Moras, Fire Chief Carani explained that the cameras allow firefighters to see hot spots and locate victims.

Trustee Cullum moved to waive formal bidding and approve the purchase of three thermal cameras to Environmental Safety Group. Trustee Moras seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Cullum, Moras, Gaines, Justice, and Moran

NAYS: None

PETITIONS AND COMMUNICATIONS

President Wepler referred the research of a community garden to the Special Projects Committee.

President Wepler announced the following:

- The Fire and Police Commission will meet at 8:00 a.m. on Thursday, Sept. 15 at the North Fire Station
- The Appearance Review Commission will meet at 7:00 p.m. on Monday, Sept. 19
- The Parking Commission will meet at 10:00 a.m. on Tuesday, Sept. 20
- The Marketing Committee will meet at 4:00 p.m. on Tuesday, Sept. 20 at Austin's Saloon
- The Economic Development Commission will meet at 7:30 a.m. on Wednesday, Sept. 21
- The Plan Commission/Zoning board of Appeals will meet at 7:00 p.m. on Monday, Sept. 26
- The Bicycle Advisory Commission meet of Sept. 27 has been cancelled and rescheduled for Tuesday, Oct. 25 at 6:00 p.m.
- The Streets Committee will meet at 7:00 p.m. on Tuesday, Sept. 27
- The Village Board will meet at 8:00 p.m. on Tuesday, Sept. 27

Streets Committee Report

The report was deferred to the next meeting.

EXECUTIVE SESSION — Personnel and Collective Bargaining

The Mayor noted the need to meet in Executive Session. Trustee Cullum moved to go into Executive Session at 8:23, and Trustee Gaines seconded. The motion carried on a unanimous voice vote.

ADJOURNMENT

The Board returned to the regular meeting at 9:08 p.m., and with no further business, Trustee Moras moved to adjourn, Trustee Cullum seconded, and the motion carried on a unanimous voice vote.

y J uV111111.cu,

Sally A. Kowal
Village Clerk