

VILLAGE OF LIBERTYVILLE
SUSTAIN LIBERTYVILLE COMMISSION

November 16, 2022

4:00 PM

VILLAGE HALL
118 W. Cook Avenue

AGENDA

- 1) Approval of October 19th Meeting Minutes
- 2) Village Board Approval of Bird City Application and Sustainability Plan 2022 Updates
- 3) Free Business Recycling Communication Initiative
 - Corrected Village's letter for MainStreet Libertyville
- 4) "No Idling" Signage for District 70
 - Four signs delivered to Superintendent Jenkins on October 8th
 - November 30th Meeting with D70
- 5) Artaius Parkway Adoption by Sustain Commission
 - November 3rd Village Approval
 - First Cleanup Target Date
- 6) November 12th Pumpkin Collection Results
 - Free Compost Pile Status
- 7) Other Items/Updates
 - Next Scheduled Meeting – January 18th
 - Enjoy your holiday season!
- 8) Adjourn

*Any individual who would like to attend this meeting but because of disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430.
Assistive listening devices are available.*

VILLAGE OF LIBERTYVILLE

SUSTAIN LIBERTYVILLE COMMISSION

October 19, 2022

4:00 PM

DRAFT MINUTES

Commission: Chairperson Doug Reed, Cathy O'Brien, Carol Cooper, Heather McGreevy, Dave Neu, and Dave Wilms

Village Staff: Erin Baynes, Management Analyst

Guests: Ann Baker, Paula Lubelow

1) Approval of September 21st Meeting Minutes

A motion was made by Commissioner Cooper and was seconded by Commissioner O'Brien to approve the September 21st meeting minutes as amended. The minutes were approved by a unanimous roll call vote.

2) Free Business Recycling Communication Initiative

Chairperson Reed reminded the group of updates that needed to be made to the Village's letter regarding free business recycling. Analyst Baynes informed the Commission that she would update the form prior to Administrator Amidei's mailing.

3) Sustainability Plan, 2022 Update

Chairperson Reed questions whether the Commission would like to present the 2022 updates to the Sustainability Plan at the November 8th or November 22nd Village Board meeting. A motion to present the updates to the Board was made by Commissioner Cooper and seconded by Commissioner McGreevy.

4) No Idling Signage for District 70

Analyst Baynes presented the signage requested for District 70. Commissioner O'Brien volunteered to give the signs to Rebecca Jenkins, Superintendent for the district.

5) Native Garden

Guest Lubelow informed the Commission that the Libertyville Town and Garden Club is determining the location of best fit for a community butterfly garden. Commissioner Neu and Analyst Baynes are also beginning to look at designs for the native garden grant signage and accompanying website.

6) Park or Road Adoption by Sustain Commission

The Commission agreed to apply to adopt Artaius Parkway. Commissioner O'Brien offered to submit an application on behalf of the Commission.

7) November 12th Pumpkin Collection Planning

Chairperson Reed passed around a sign-up sheet for volunteering at the Pumpkin Smash Compost event. Analyst Baynes explained that she is in touch with SWALCO regarding a donation of compost for residents to pick up during the program.

8) Bird City Program Qualification

Chairperson Reed questioned which sections were still needed for the Bird City Program application. The Commission reviewed the current application for updates and corrections, including a photo of the recognized garden at St. Joseph's school. The group noted the need for a signed resolution on behalf of the Village; Analyst Baynes stated she would escalate to administration for the next meeting's Board packet.

9) Other Items/Updates

Guest Baker explained that the Town and Country Garden Club of Libertyville is open to using the west side of the Village Hall for the butterfly memorial garden.

10) Adjourn

Motion made by Commissioner Neu and seconded by Commissioner Wilms. The meeting adjourned at 5:30 p.m. by a unanimous roll call vote. The next meeting is on Wednesday, November 16th, 2022 at 4:00 p.m.

Respectfully Submitted:

Erin E. Baynes
Management Analyst

November ___, 2022

Village of Libertyville
118 W. Cook Ave.
Libertyville, IL 60048

Re: Business Recycling Opportunity

Dear Libertyville Business Owner,

The Sustain Libertyville Commission promotes initiatives in the Village that recommend sustainable initiatives which are fiscally responsible and enhance economic vitality.

The Commission would like to remind you that included with the Village's commercial garbage agreement, each business is allotted a complimentary recycling collection. Options include the following:

- 95-gallon toter
- 1 yard or 1.5 yard roll-off container

If you would like to add this service to your account, please contact Sue Risner (224-628-4591 or srisner@groot.com) who handles the Village's commercial accounts and can walk you through these options.

In an effort to recognize and support business recycling in Libertyville, the Commission has established a recognition program. As a committed contributor recycling, your business will be added to our business recycling list on our website and provided with a window "sticker" that you can display to proudly share with your customers/employers the importance of recycling.

Thanks in advance for the commitment to sustainable practices in Libertyville. If you would prefer not to be included in our recycling list, please contact Erin Baynes at 847-918-2008, or at ebaynes@libertyville.com.

If you have any other business-related questions, our Economic Development Coordinator, Heather Rowe, is available as a support for businesses. Please feel free to contact her at 847-918-2100 for any of your business-related questions.

Sincerely,

The Sustain Libertyville Commission

From: [Laura Ditanto](#)
To: cobrien1021@yahoo.com
Cc: [Mike Brady](#); [Martin Wittrock](#); [Erin Baynes](#)
Subject: Adopt A Highway - Artaius Parkway
Date: Thursday, November 3, 2022 1:23:24 PM
Attachments: [20221103131000771.pdf](#)

Good afternoon Cathy,

The Sustain Libertyville Commission's application for Adopt a Highway of Artaius Parkway has been approved.

Your application will be sent to Public Works Streets & Utilities Staff.

Thank you,

Laura Ditanto
Assistant Director
Public Works Department
Village of Libertyville
200 E. Cook Avenue
Libertyville, IL 60048
P: 847.247.5432
www.libertyville.com



APPLICATION FOR THE VILLAGE OF LIBERTYVILLE ADOPT-A-HIGHWAY PROGRAM

GROUP/ORGANIZATION

Sustain Libertyville Commission

(Group Name)

118 W. Cook Ave

(Street Address)

Libertyville IL 60048

(City, State, Zip Code)

Doug Reed

(Group President/Leader)

TYPE OF GROUP

(Check One)

Form with checkboxes for group types: Civic Group (checked), Not for Profit Group, Private Enterprise/Commercial

Civic Group, Not for Profit Group, Private Enterprise/Commercial

GROUP PARTICIPANTS

7 Approximate # of participants for litter pickup, Number of Adult Supervisors (if participants are between 10-18 years old)

APPLICATION STATUS

(Check One)

Form with checkboxes for application status: First Application (checked), Renewal Application

First Application, Renewal Application

GROUP COORDINATOR

Cathy O'Brien

(Name)

610 Carter St.

(Street Address)

Libertyville IL 60048

(City, State, Zip Code)

847-367-8062

(Phone)

cobrien1021@yahoo.com

(Email)

NAME/ACRONYM FOR SIGN

S U S T A I N | L I B V I L L E | C O M M I S S I O N

(Name/Acronym requested to be on Adopt-A-Highway Sign. No logos or slogans will be allowed. Limit of 17 characters per line; limit 2 lines; leave space between words.)

FIRST CHOICE—SECTION OF HIGHWAY TO BE ADOPTED

Artus Pkwy

(Road Name)

From: the entire Street, To:

SECOND CHOICE—SECTION OF HIGHWAY TO BE ADOPTED

(Road Name)

From: To:

I hereby certify that the above information is correct and my Group/Organization agrees to conform to the requirements of the Village of Libertyville Adopt-A-Highway Program.

Cathy O'Brien (Signature of Group Coordinator)

Oct 28, 2022 (Date)

(Director of Public Works)

11/3/22 (Date)

