

VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
February 8, 2022

President Johnson called to order a virtual meeting of the Board of Trustees at 8:00 p.m. Those present were: President Donna Johnson, Trustees Scott Adams, Peter Garrity, Matthew Hickey, Matthew Krummick, Dan Love, and James Connell.

President Johnson read aloud a proclamation honoring African Americans as February is National Black History Month. President Johnson spoke about the numerous contributions of African Americans to the United States and the world.

**ITEMS NOT ON THE AGENDA**

President Johnson asked if there was any public comment, and there was none.

**OMNIBUS VOTE AGENDA**

President Johnson introduced the Omnibus Vote Agenda and asked if there were any items to be removed for a separate discussion.

A. Summary of Omnibus Vote Agenda Items

B. Approval of Minutes of the January 11, 2022 Village Board Meeting

C. Bills for Approval

D. **RESOLUTION NO. 22-R-14:** A Resolution to Close Milwaukee Avenue for the Libertyville Days Parade on June 18, 2022

E. **RESOLUTION NO. 22-R-15:** Resolution Approving a Raffle License - Friends of Wildcat Baseball

F. **ORDINANCE NO. 22-O-07:** An Ordinance Vacating a Portion of An Unimproved Alley at 416 Meadow Lane

G. **ORDINANCE NO. 22-O-08:** An Ordinance Declaring Surplus Property

H. **RESOLUTION NO. 22-R-16:** A Resolution to Approve an Agreement with the Lake County Stormwater Management Commission for the Harding and Willow Stormwater Improvements Project

I. **RESOLUTION NO. 22-R-17:** A Resolution Approving an Intergovernmental Agreement with Lake County States Attorney Forensic Lab

Trustee Adams moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**4 - Report of the plan commission PC 22-01, Special Use Permit Community High School District 128, Applicant 904 S. Milwaukee Avenue, Unit B**

President Johnson noted Community High School District 128 is requesting approval of a Special Use Permit to locate a Vocational Rehabilitation Service Facility at 904 S. Milwaukee Avenue. The District had previously requested a Text Amendment to allow the use as a Special Use in the C-4 District and a Special Use Permit to locate at Green Tree Plaza. However, the tenant space at 904 S. Milwaukee Avenue, Unit B is more conducive to their needs. The Plan Commission held a public hearing on January 24, 2022 on the request. Members of the Commission concurred with the request. A motion to recommend Village Board of Trustees approval passed with a vote of 6 - 0. Accordingly, the recommendation is for approval.

President Johnson asked if there was any public comment and there was none. Trustees Adams, Garrity, Krummick, Hickey, Love, and Connell offered support for the item. Trustee Krummick asked a question of the representative of High School District 128.

Trustee Adams moved to approve item 4, and Trustee Love seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**5 – RESOLUTION NO. 22-R-18: A Resolution to Purchase Four Replacement Police Department Interceptor Vehicles from Currie Motors of Frankfort, Illinois**

President Johnson noted the Fiscal Year 2022/23 Annual Budget provides \$165,000 in the Fleet Services & Replacement Fund (Account # 30-0000-6-782) for the purchase of four vehicles to replace the current units which were purchased in Fiscal Year 2019/20 and are on a three-year replacement schedule. The proposed replacement vehicles will be 2022 Ford Utility Police Interceptors with all-wheel drive (AWD). The Village participates in a Joint Purchasing Program through the Suburban Purchasing Cooperative. Currie Motors of Frankfort, IL provided the lowest price of \$35,092 per vehicle for a total of \$143,308 for the four vehicles. The local Ford dealer,

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Napleton Ford no longer supplies government pricing on vehicles and does not have a commercial sales staff at the Libertyville location.

Staff recommends purchasing the Police Interceptor vehicles earlier than in years past because of production delays due to current supply chain shortages. Staff recommends approval of the attached resolution to approve the purchase of the four 2022 Ford Utility Police Interceptor AWD Police Department replacement vehicles from Currie Motors of Frankfort, IL in the amount of \$143,308, subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget, and authorize the execution of the purchase by the Village Administrator.

President Johnson asked if there were any public comments, and there were none. Trustees Adams, Krummick Love, and Connell offered support for the item. Trustee Krummick asked Chief Roncone a question about the purchase.

Trustee Love moved to approve item 5, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**6 – RESOLUTION NO. 22-R-19: A Resolution to Purchase a Replacement Police Department CSO Truck from Sutton Ford of Matteson, Illinois**

President Johnson noted the Fiscal Year 2022/23 Draft Annual Budget provides \$40,000 in the Fleet Services Vehicle Replacement Fund (Account #30-0000-6-782) for the purchase of a replacement Police Department CSO truck. The current CSO vehicle, Unit #15, is a 2014 Ford Explorer. The proposed replacement vehicle will be a 2022 Ford F-150 4x4 Police Responder vehicle. The Village participates in the Northwest Municipal Conference Suburban Purchasing Cooperative. By participating in the joint purchasing programs, the Village is able to maximize savings due to multiple bidders. Sutton Ford of Matteson, Illinois provided the lowest price of \$38,555 for the replacement truck. The local dealer, Napleton Ford, no longer supplies government pricing on vehicles and does not have a commercial sales staff at the Libertyville location.

Staff recommends adoption of the attached Resolution to approve the purchase of the 2022 Ford F-150 4x4 Police Responder replacement truck from Sutton Ford of Matteson, Illinois in the amount of \$38,555, subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget, and authorize execution of the purchase by the Village Administrator.

President Johnson asked if there were any public comments, and there were none. Trustees Adams offered support for the item.

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Trustee Connell moved to approve item 6, and Trustee Adams seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**7 – RESOLUTION NO. 22-R-20: A Resolution to Approve a Contract Renewal and Change Order No. 1 with Fleck’s Landscaping for the Annual Contractual Landscape Maintenance & Mowing Program - Part A**

President Johnson noted the Village awarded the contract for the first year for Part A of the Annual Contractual Landscape Maintenance & Mowing Program to Fleck’s Landscaping on January 14, 2020 with the passage of Resolution 20-R-06. The initial low bidder, Beary Landscape Management, was deemed unresponsive due to numerous bidding irregularities. The contracted work for Part A includes weekly site visits composed of mowing, weed control, fertilizer applications, mulching and fall leaf cleanup for our traditionally smaller sites. The contract contained pricing for five years and a renewal clause for up to four additional years. Public Works staff recommends renewing the contract for the third of five possible years with Fleck’s Landscaping based upon their responsiveness and successful work completed to date.

The list of the work locations and associated costs are attached. The recommended contract renewal amount is \$52,931. A change order of \$900 is also recommended to perform additional work, which includes mulching for 14 new trees and mowing of one cul-de-sac island, that have been added since the initial contract. The proposed change order will increase the total contract amount to \$53,831. The draft Annual Fiscal Year (FY) 2022/23 Budget contains sufficient funds for the proposed landscape maintenance and mowing work.

Staff recommends approval of the attached resolution to renew the contract with Fleck’s Landscaping for Part A of the Annual Contractual Landscape Maintenance & Mowing Program, including change order no. 1, and authorize execution of the contract renewal and change order no. 1 by the Village Administrator, subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget

President Johnson asked if there were any public comments, and there were none. President Johnson and Trustee Hickey asked staff questions and staff spoke to the questions.

Trustee Hickey moved to approve item 7, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

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NAYS: None

**8 – RESOLUTION NO. 220R-21: A Resolution to Approve a Contract Renewal and Change Order No. 1 with Buhrman Design Group, Inc. for the Annual Contractual Landscape Maintenance & Mowing Program – Part B**

President Johnson noted the Village awarded a contract for the initial year for Part B of the Annual Contractual Landscape Maintenance & Mowing Program to Buhrman Design Group, Inc. on January 14, 2020 with the passage of Resolution 20-R-07. The contracted work includes weekly site visits composed of mowing, weed control, fertilizer applications, mulching and fall leaf cleanup of our traditionally larger sites (Nicholas Dowden, Adler and Butler Lake Parks, etc.). The contract contained pricing for five years and a renewal clause for up to four additional years. Public Works staff recommends renewing the contract for the third of five possible years with Buhrman Design Group, Inc. based upon their responsiveness and successful work completed to date.

The list of the work locations and associated costs are attached. The total recommended contract renewal amount proposed is \$366,059.50, which includes change order no. 1 to perform additional mulching for 113 newly planted trees, mowing of 2 cul-de-sac islands and landscape enhancements to the School St. Parking lot along with a reduction in services at the Canlan Sports Complex. This is an overall decrease of \$8,371.50 from the initial bid. The Draft Annual Fiscal Year (FY) 2022/23 Budget contains sufficient funds for the proposed landscape maintenance mowing work.

Staff recommends approval of the attached resolution to renew the contract with Buhrman Design Group, Inc. for Part B of the Annual Contractual Landscape Maintenance & Mowing Program, including change order no. 1, and authorize execution of the contract renewal and change order no. 1 by the Village Administrator, subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget

Trustees Adams, Krummick, Love, and Connell offered support for the item. Trustees Garrity and Hickey asked staff questions and staff spoke to the questions.

Trustee Adams moved to approve item 8, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

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## PETITIONS AND COMMUNICATIONS

President Johnson announced the following:

- An Open House will be held regarding the Rockland Road Bridge at 5:00 p.m. until 7:00 p.m. on Thursday, February 10, 2022 in the Village Hall Board Room.
- The Plan Commission/Zoning Board of Appeals will meet virtually at 7:00 p.m. on Monday, February 14, 2022.
- The Parking Commission will meet virtually at 10:00 a.m. on Tuesday, February 15, 2022.
- The Economic Development Commission will meet virtually at 7:30 a.m. on Wednesday, February 16, 2022.
- The Sustain Libertyville Commission will meet virtually at 4:00 p.m. on Wednesday, February 16, 2022.
- The Appearance Review Commission/Historic Preservation Commission will meet at 5:00 p.m. on Monday, February 21, 2022.
- The Bicycle Advisory Commission will meet at 5:00 p.m. on Tuesday, February 22, 2022.
- The Public Works Committee will meet at 7:00 p.m. on Tuesday, February 22, 2022.
- The Village Board will meet virtually at 8:00 p.m. on Tuesday, February 22, 2022

Trustee Garrity praised the staff's action to provide a car seat to a young parent in need. Trustee Hickey wished everyone a Happy Valentine's Day. Trustees Krummick, Love and Connell recognized the high school student who was in attendance at the meeting. Clerk Stowe thanked Director Spoden and staff for recent assistance and also recognized the high school student. President Johnson offered guidance for the Board on the upcoming budget process and meeting.

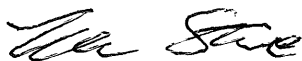
## ADJOURNMENT

With no further business to come before the Village Board, Trustee Adams moved to adjourn the meeting at 8:53 p.m., and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

Respectfully submitted,



Luke Stowe  
Village Clerk

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