

VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
June 11, 2019

President Weppler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook Avenue, Libertyville, IL. Those present were: President Terry Weppler, Trustees Donna Johnson, Richard Moras, Jay Justice, Scott Adams, and Patrick Carey. Trustee Peter Garrity was absent.

**Firefighter Excellence Awards** (deferred until later in the meeting as those receiving the award were on a fire call)

**Oath of Office: Fire Lieutenant**

President Weppler issued the Oath of Office to Kevin Hassenauer for his promotion to Lieutenant in the Libertyville Fire Department.

**Oath of Office: Fire Lieutenant**

President Weppler issued the Oath of Office to Chris Adams for his promotion to Lieutenant in the Libertyville Fire Department.

**Oath of Office: Firefighter**

President Weppler issued the Oath of Office to Derrick Wiase as a Firefighter/Paramedic in the Libertyville Fire Department.

**Proclamation: Dr. Guy Schumacher**

President Weppler read a proclamation honoring and thanking Dr. Guy Schumacher for his years of service as Superintendent of Libertyville School District 70.

Trustee Johnson thanked Dr. Schumacher for his commitment to the community and family, noting that he treated Libertyville's children as his own.

**ITEMS NOT ON THE AGENDA**

Jim McCormack, Interlaken Lane, asked for clarification on some of the recommendations of the stormwater management plan. Trustee Moras stated the plan is in the conceptual phase. Mr. McCormack asked the Village to take a practical approach and complete intermediary projects. He also asked for clarification of Home Rule vs. Non-home Rule municipalities. President Weppler explained that Home Rule is automatic for cities of more than 25,000 residents and permits the city to do anything not prohibited by state statute. Non-home Rule communities are limited specifically by state statute.

**OMNIBUS VOTE AGENDA**

President Weppler introduced the Omnibus Vote Agenda and asked if there were any items to be removed for separate discussion. No items were brought forth.

Omnibus Vote Agenda

- A. Minutes of the May 28, 2019 Village Board Meeting
- B. Bills for Approval
- C. **ORDINANCE NO. 19-O-45:** An Ordinance Amending Text of the Libertyville Zoning Code – Authorized Variations for Land Area
- D. **ORDINANCE NO. 19-O-46:** An Ordinance Amending Text of the Libertyville Zoning Code – Parking Requirements in the C-1 District
- E. **ORDINANCE NO. 19-O-47:** An Ordinance Granting Approval of a Special Use Permit (PC 19-09) at 536-542 N. Milwaukee Avenue – 536-42 North Milwaukee LLC, Applicant
- F. **ORDINANCE NO. 19-O-48:** An Ordinance Granting Approval of a Site Plan Permit (PC 19-10) at 536-542 N. Milwaukee Avenue – 536-42 North Milwaukee Avenue LLC, Applicant
- G. **ORDINANCE NO. 19-O-49:** An Ordinance Granting a Variation of Lot Area (ZBA 19-15) at 536-542 N. Milwaukee Avenue – 536-42 North Milwaukee LLC, Applicant
- H. **ORDINANCE NO. 19-O-50:** An Ordinance Granting a Variation for Number of Parking Spaces (ZBA 19-15) at 536-542 N. Milwaukee Avenue – 536-42 North Milwaukee LLC, Applicant
- I. **ORDINANCE NO. 19-O-51:** An Ordinance Granting a Variation for Signage (ZBA 1917) at 536-542 N. Milwaukee Avenue – 536-42 North Milwaukee LLC, Applicant
- J. **RESOLUTION NO. 19-R-105:** A Resolution Appointing Members to the Comprehensive Planning Committee
- K. **RESOLUTION NO. 19-R-106:** A Resolution Approving a Contract to Renew Office 365 Software
- L. **RESOLUTION NO. 19-R-107:** A Resolution to Approve a Special Event – Y-Not Project

Trustee Johnson moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code. Trustee Moras seconded. President Weppler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, and Carey

NAYS: None

ABSENT: Trustee Garrity

**REPORT OF THE ZONING BOARD OF APPEALS (ZBA 19-07, Variation of Lot Coverage) – 433 E. Sunnyside Avenue – *Item withdrawn at the request of the applicant***

**RESOLUTION NO. 19-R-108: A Resolution to Award a Contract to Ampol Group International, Inc. for the Dumpster Enclosure Project**

President Weppler reported that the Village solicited proposals from local contractors for the installation of a new dumpster enclosure within the east side public parking lot as well as replacement of existing wood enclosures in the parking lots adjacent to Village Hall, behind the businesses on the west side of Milwaukee Avenue, and the Schertz municipal building. Material for all enclosures, except for the east side public lot, were specified as Trex Composite Fencing in the bid packet because it is easier to clean than wood and has better durability. Sealed proposals were opened and read on May 28, 2019. A summary of the proposals received is below:

| <b>Firm</b>                     | <b>Total Base Bid Amount</b> | <b>Total Bid Amount w/ Alternate Locations</b> |
|---------------------------------|------------------------------|--|
| Ampol Group International, Inc. | \$42,840.00                  | \$52,360.00                                    |
| Action 1 Construction, Inc.     | \$51,700.00                  | \$59,200.00                                    |
| Great Lakes Property Logistics  | \$122,505.00                 | \$158,601.00                                   |

There are sufficient funds in the Fiscal Year 2019/20 Annual Budget to complete 4 of the 5 proposed locations for this project in the Tax Increment Financing District Fund, the Central Business District Parking Fund and in Public Buildings. The submitted proposal price for the existing dumpster enclosure at the Schertz Building exceeded the budgeted funds. The specifications will be revised to cedar (wood) and the enclosure replacement re-bid at a later date.

Staff contacted the lowest bidder, Ampol Group International, Inc., and they have agreed to honor their unit prices for the reduced project scope in order to meet our budget. The revised total project cost for the reduced scope will be \$27,720.

Staff recommended approval of the resolution to award the contract for the Dumpster Enclosure project to Ampol Group International, Inc. in the amount of \$27,720 and authorized execution by the Village Administrator. President Weppler asked for questions and comments.

Trustee Johnson asked if the new enclosures could be easily cleaned and closed easily. Director of Public Works Paul Kendzior stated that the Trex material could be easily cleaned and would not splinter. Trustee Justice asked about the wide price difference among the bids, and questioned if Ampol was qualified for the project. Director Kendzior stated that he was confident in Ampol's qualifications.

Trustee Johnson moved to approve the resolution to award the contract to Ampol Group International, Inc. for the dumpster enclosure project. Trustee Adams seconded. President

Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, and Carey

NAYS: None

ABSENT: Trustee Garrity

**RESOLUTION NO. 19-R-109: A Resolution to Purchase a Replacement Recreation Cargo and Passenger Van**

President Wepler explained that the Fiscal Year 2019/2020 Annual Budget provides \$32,000 in the Fleet Services & Replacement Fund for the purchase of a cargo and passenger van to replace the current Recreation Department van.

The current van is 20 years old. IRMA recommended replacement of the van because it can transport up to 15 passengers, which required that the driver must have a chauffeur's license. A chauffeur's license is required to transport 11 or more passengers. The proposed replacement van will be a 2020 Ford Transit Connect Cargo and Passenger Van, which can only transport up to 7 passengers.

The Village participates in a joint purchasing program through the Suburban Purchasing Cooperative. Roesch Ford Commercial Truck Center of Bensenville, IL submitted the lowest price of \$28,402, which included the desired options. Bill Napleton Fleet Sales of Libertyville, IL submitted a price of \$30,422 for the 2020 Ford Transit Connect cargo and passenger van. The current van will be auctioned on GovDeals, an online government auction site.

Staff recommended approval of the resolution to approve the purchase of the replacement Recreation Department 2020 Ford Transit Connect cargo and passenger van from Roesch Ford Commercial Truck Center of Bensenville, IL in the amount of \$28,402. President Wepler asked for questions and comments.

President Wepler asked if the van would be used for senior center activities, and if a seven-passenger van would be sufficient. Director of Recreation and the Sports Complex Connie Kowal, stated the van would not be used for senior activities but for transporting materials and employees to various Village-sponsored events.

Trustee Carey moved to approve the resolution to purchase a replacement Recreation Department cargo and passenger van. Trustee Justice seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, and Carey

NAYS: None

ABSENT: Trustee Garrity

### **PETITIONS AND COMMUNICATIONS**

President Wepler announced the following:

- The Historic Preservation Commission will meet at 5:00 p.m. on Monday, June 17, 2019
- The Appearance Review Commission will meet at 7:00 p.m. on Monday, June 17, 2019
- The Parking Commission will NOT meet at 10:00 a.m. on Tuesday, June 18, 2019
- The Economic Development Commission will meet at 7:30 a.m. on Wednesday, June 19, 2019
- The Sustain Libertyville Commission will meet at 4:00 p.m. on Wednesday, June 19, 2019
- The Human Relations Commission will meet at 6:30 p.m. on Monday, June 24, 2019
- The Plan Commission/Zoning Board of Appeals and Human Relations Commission will meet at 7:00 p.m. on Monday, June 24, 2019 for a workshop meeting on inclusionary housing
- The Streets Committee will meet at 7:00 p.m. on Tuesday, June 25, 2019
- The Village Board will meet at 8:00 p.m. on Tuesday, June 25, 2019

President Wepler reminded Village Trustees to meet at the Metra Train Station lot at 9:30 a.m. for the Libertyville Days parade on Saturday, June 15, 2019

### **Firefighter Excellence Awards**

President Wepler and Fire Chief Rich Carani presented the Medal of Merit to Deputy Fire Chief Mike Pakosta, Assistant Fire Chief Bob Key and Fire Lieutenant Mike Hall.

### **EXECUTIVE SESSION**

#### **Real Estate: Purchase or Lease [5 ILCS 120/2(c)(5)]**

President Wepler noted the need to meet in Executive Session for discussion of real estate. Trustee Johnson moved to go into Executive Session at 8:41 p.m. Trustee Carey seconded, and the motion carried on a unanimous voice vote.

**ADJOURNMENT**

The Board returned to the regular meeting at 8:46 p.m., and with no further business to come before Village Board, Trustee Justice moved to adjourn, Trustee Adams seconded, and the motion carried on a unanimous voice vote.

Respectfully submitted,

*by Kelly A. Amidei, Deputy Clerk*

Sally A. Kowal  
Village Clerk

*Sally A. Kowal*