

BOARD OF TRUSTEES VILLAGE BOARD MEETING

Tuesday, November 08, 2022 at 8:00 PM
Village Hall Board Room 118 W. Cook Avenue Libertyville, IL 60048

MINUTES

Mayor Johnson called to order a meeting of the Board of Trustees at 8:00 p.m. Those present were: Mayor Donna Johnson, Trustees Scott Adams, Peter Garrity, Matthew Hickey, Dan Love, and James Connell.

Mayor Johnson read into the record a proclamation recognizing U.S. Veterans and honoring Veteran's Day.

Mayor Johnson asked for concurrence from the Village Board regarding the re-appointment of Part-time Recreation Director Margaret Resnick.

A motion was made by Village Trustee Garrity, Seconded by Village Trustee Adams.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The motion was approved by a 5-0 vote.

Items Not on the Agenda | *Presentation of items not on the Agenda will be limited to three (3) minutes*

Mayor Johnson asked if there was any public comment and there was none.

Omnibus Vote Agenda

Mayor Johnson introduced the Omnibus Vote Agenda and asked if there were any items to be removed for a separate discussion.

A. Summary of Omnibus Vote Agenda Items

Motion made by Village Trustee Adams, Seconded by Village Trustee Garrity.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell

B. Approval of Minutes of the October 25, 2022 Village Board Meeting

C. Bills for Approval

D. **ORDINANCE NO. 22-O-84:** An Ordinance Declaring Surplus Property

E. **RESOLUTION NO. 22-R-156:** A Resolution to Approve Change Order No. 2 for the Wastewater Treatment Plant Aeration Blowers & Diffusers Replacement Project

F. **RESOLUTION NO. 22-R-157:** A Resolution to Accept the Proposal From Bear Construction for the Red Top Water Reservoir Masonry Repairs

A motion for approval of the omnibus agenda was made by Village Trustee Adams, Seconded by Village Trustee Garrity.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The omnibus vote agenda items were approved by a 5-0 vote.

REGULAR AGENDA

4. REPORT OF THE ZONING BOARD OF APPEALS, (ZBA 22-23), Variation of Corner Side Yard Setback, David and Pamela King, Applicants - 303 Broadway

Mayor Johnson stated that the property owners at 303 Broadway have proposed to construct a detached garage. The initial proposal included a height variation, but the project was redesigned after initial review by the Zoning Board of Appeals. Their request requires a reduction in corner side yard setback from 30 feet to approximately 12 feet.

The Zoning Board of Appeals concurred with the request at their meeting of October 24, 2022. A motion to recommend Village Board of Trustees approval passed with a vote of 6 – 0.

Mayor Johnson asked if there were any public comments, and there were none.

Richard Anslow, homebuilder was present.

A Motion was made by Village Trustee Love, Seconded by Village Trustee Connell.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The item was approved by a 5-0 vote.

5. RESOLUTION NO. 22-R-158: A Resolution Determining Amounts of Money to Be Raised Through Ad Valorem Property Taxes

Mayor Johnson stated that the Illinois Truth-in-Taxation Act (35 ILCS 200) requires that not less than twenty (20) days prior to the adoption of its aggregate levy, the Village Board make a formal (though non-binding) estimate of the amount of property taxes to be levied by the Village.

On November 8, 2022, the Village Board Committee of the Whole discussed the proposed tax levy and considered several options. Based on the Finance Committee recommendation, the Committee elected to recommend a Tax Year 2022 (payable in 2023) tax levy of \$12,333,956 in aggregate and \$9,432,382 after debt service abatements.

The Village Board will hold a public hearing on the tax levy on November 22, 2022 and will consider adoption of the 2022 property tax levy on December 13, 2022.

As in past years, in advance of the public hearing on November 22, 2022, the Village will post an updated version of its Tax Levy Information Guide on the Financial Information page of its website. This document will also be included as an attachment to the public hearing agenda materials.

Mayor Johnson asked if there were any public comments, and there were none.

A motion was made by Village Trustee Hickey, Seconded by Village Trustee Connell.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The item was approved by a 5-0 vote.

6. RESOLUTION NO. 22-R-159: A Resolution to Apply for Bird City Status

Mayor Johnson stated that Bird City Illinois recognizes the commitment of Illinois municipalities to a green future inclusive of birds and nature. To become a Bird City, a municipality must demonstrate their dedication to birds within six key categories: (1) Habitat Creation, Protection, and Monitoring of Natural Communities, (2) Limiting or Removing Threats to Birds, (3) Education and Inclusion, (4) Climate and Sustainability, (5) World Migratory Bird Day, and (6) Bird City Resolution.

As much of the criterion is satisfied with existing programs and initiatives within Libertyville, the recognition supports the goals of the 2022 Sustainability Plan and complements the Tree City USA recognition. As a component of the application, the Village must approve a resolution acknowledging its support for the Bird City recognition program.

The Sustain Libertyville Commission recommended approval of the Resolution supporting the request for Bird City designation.

Mayor Johnson asked if there were any public comments, and there were none.

The Board thanked the Commission for their work on the application. Trustee Hickey added that the County Board recently approved a Resolution as well.

A motion was made by Village Trustee Love, Seconded by Village Trustee Connell.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The item was approved by a 5-0 vote.

7. RESOLUTION NO. 22-R-160: A Resolution to Adopt the Updates to the 2018 Sustainability Plan

Mayor Johnson stated that following the establishment of the Sustain Libertyville Commission, the Village Board adopted the Sustain Libertyville Commission's Sustainability Plan in 2015 and provided an update in 2018. With several goals accomplished and the addition of new initiatives, the Commission updated the current Sustainability Plan.

The Commission had a planning session to identify new initiatives. Those initiatives were converted into annual goals. The goals and accomplishments are broken down into eight different categories which include waste and recycling, air, land use, energy, water and local food. The Commission presented the Plan to the Board for comments and questions.

Mayor Johnson asked if there were any public comments, and there were none.

Village Board members thanked the Commission for their work on the plan. Trustee Garrity thanked the Commission for their attention, improvements, and recommendations.

Trustee Hickey also thanked staff for their work on the plan.

A motion was made by Village Trustee Garrity, Seconded by Village Trustee Adams.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The item was approved by a 5-0 vote.

8. RESOLUTION NO. 22-R-161: A Resolution Adopting an Update to the Village of Libertyville Economic Development Strategy: Key Land Redevelopment Opportunities & Priorities

Mayor Johnson reported that the Village Board of Trustees regularly considers adoption of revisions to the Economic Development Strategy which identifies Key Land Redevelopment Opportunities & Priorities. The document outlines potential redevelopment efforts for the Village to pursue and each site has a description and recommended action steps.

The Economic Development Commission reviews the document annually and uses it together with the Comprehensive Plan to guide its efforts. In light of redevelopment activity and land sales transactions, the Commission suggested various updates to the Strategy. The document has been revised to reflect a re-prioritization of several sites, removal of the Young Family Trust property, addition of the Suydam Property, and recent redevelopment and tenant activity. The ordering is intended to reflect current activity level and considers potential sales tax production, employment development, property owner expectations, and Village needs, however the order is not intended to suggest the importance of one site over another. At their October 19, 2022 meeting, the Economic Development Commission recommended the Village Board's adoption of the revised strategy. At the Committee of the Whole meeting on October 25, 2022 the Village Board recommended certain actions on South Milwaukee Avenue which are reflected in Redevelopment Priority area #2.

The updates and recommendations included in the proposed draft would replace prior versions of the strategy in their entirety.

Economic Development Manager Heather Rowe noted that this program helps staff and the commission to focus their efforts when they are making outreach to developers.

Trustee Adams stated that this is an important document and going forward it will be a great tool.

Trustee Garrity noted that it is a timely update. It focuses the attention on areas that are important to the Village. It gives developers a roadmap.

Trustee Hickey thanked Director Spoden and Development Manager Rowe for their work on the document. He believes that it is a good guiding document. He would like to see attainable housing addressed in the future in the document.

Trustee Connell stated that it is a great document. He looks forward to having more conversations around the ideas in the strategy.

Mayor Johnson noted that both Director Spoden and Development Manager Rowe should be applauded for the information they bring forward at the EDC meetings. Their engagement and collaboration are very important.

A motion was made by Village Trustee Adams, Seconded by Village Trustee Connell.

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell. The item was approved by a 5-0 vote.

Mayor Johnson announced the following:

- The TIF Joint Review Board will meet at 4:00 p.m. on Wednesday, November 9, 2022.
- The Libertyville Sustain Commission will hold its annual Pumpkin Smashing composing event from 9:00 a.m. to 4:00 p.m. on Saturday, November 12, 2022 in the Adler Pool parking lot.
- The Zoning Board of Appeals will meet at 7:00 p.m. on Monday, November 14, 2022.
- The Economic Development Commission will meet at 7:30 a.m. on Wednesday, November 16, 2022.
- The Sustain Libertyville Commission will meet at 4:00 p.m. on Wednesday, November 16, 2022.
- The Appearance Review Commission/Historic Preservation Commission will meet at 7:00 p.m. on Monday, November 21, 2022.
- The Public Works Committee will NOT meet at 7:00 p.m. on Tuesday, November 22, 2022.
- The Committee of the Whole will meet at 7:00 p.m. on Tuesday, November 22, 2022.
- The Village Board will meet at 8:00 p.m. on Tuesday, November 22, 2022.

Village Administrator Comments

Administrator Amidei reminded the public that leaves that fall need to be bagged and cannot be placed into the street.

She also noted that as part of the pumpkin smash event in November will include free fresh compost, visitors can take up to 20 yards. Groot is sponsoring the event.

Board Comments

Trustee Garrity thanked the Mayor for the Veteran's Day proclamation. He noted that it is important to remember and honor our Veterans.

Trustee Connell thanked Director Kendzior and his team regarding their oversight on the Milwaukee Avenue resurfacing project.

Executive Session

Trustee Garrity moved to enter executive session per [5 ILCS 120/2(c)(1)], [5 ILCS 120/2(c)(5)], [5 ILCS 120/2(c)(11)] at 8:39 p.m. and Trustee Adams seconded. The motion carried on a roll call vote as follows:

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell

Trustee Hickey moved to leave executive session and return to the regular board meeting at 9:48 p.m., Trustee Adams seconded, and the motion was approved by a voice vote.

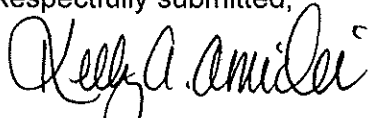
Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell

With no further business to come before Village Board, Trustee Adams moved to adjourn the meeting at 9:49 p.m., and Trustee Love seconded. The motion carried on roll call vote as follows:

AYES: Trustees Garrity, Hickey, Krummick, Love, and Connell

Voting Yea: Village Trustee Adams, Village Trustee Garrity, Village Trustee Hickey, Village Trustee Love, Village Trustee Connell

Respectfully submitted,



Kelly Amidei
Deputy Village Clerk