

APPLICATION FOR SIGN PERMIT

VILLAGE OF LIBERTYVILLE

Community Development Department

200 E. Cook Avenue, Libertyville, IL 60048

www.libertyville.com/planning

Phone: (847) 918-2020

Email: building@libertyville.com

Fax: (847) 918-9439

Location Address	Business Name
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Business Email Address

Name	Street Address, City, State, Zip	Contact Info
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Property Owner		Phone:
		Fax:
		Cell:
		Email:

Tenant		Phone:
		Fax:
		Cell:
		Email:

Sign Contractor		Phone:
		Fax:
		Cell:
		Email:

Electrical Contractor		Phone:
		Fax:
		Cell:
		Email:

Existing Sign Information	Proposed Sign Information		
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Type	Size	Dimensions	Description	
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1.		Lot Size		Permanent Signs	Lighting
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2.		Total S.F. Floor Area		<input type="checkbox"/> Wall <input type="checkbox"/> Freestanding <input type="checkbox"/> Awning	<input type="checkbox"/> Internal <input type="checkbox"/> Indirect <input type="checkbox"/> None
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3.		Sign Size			
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Additional Information	Temporary Signs
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	<input type="checkbox"/> Banner <input type="checkbox"/> Balloon/Pennant
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Owner's Representative Legal Statement	
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All information provided herein is true and correct and all provisions of the ordinances of the Village of Libertyville shall be complied with. I hereby certify that the proposed use is authorized by the owner of record and that I have been authorized by the owner to submit this application as his/her agent.

This Box For Office Use Only

Print Name of Applicant		Owner
		Contractor
		Tenant
Signature of Applicant		Date

COMPLETE A PERMIT APPLICATION FOR EACH SIGN

FOR OFFICE USE ONLY:	Permit	Fee	Zoning Approval	Approval Date
	Invoice #		Building Approval	Approval Date

S:\Building\mac\Forms Procedures & Labels\Application for Sign Permit 2020.doc

The Village of Libertyville reserves the right to request any additional information necessary for the review process